



BRIAN TAYLOR
STATE FIRE MARSHAL

IMPORTANT NOTICE

To obtain a set up contractor's license, the designated qualifier will be required to pass a state exam. The review and exam are administered every two months on the third Thursday of the month.

THINGS TO KNOW:

- The test consists of sixty (60) multiple choice questions. Two hours is allotted to finish the exam. A passing grade of 70% is required to receive a set up contractor's license.
- The exam is open book, using the *State of North Carolina Regulations for Manufactured Homes, 2019 Edition*, Second Printing February 2023.
- A code book may be purchased the day of the exam for \$26.50.
- Testers are allowed to bring a basic calculator.
- Although optional, it is highly recommended that the qualifier attends the review scheduled at 9:00 AM the day of the exam. The exam is administered after the review.
- No one will be admitted after the test has officially started.

Location:

NC Office of State Fire Marshal
1429 Rock Quarry Road, Ste. 105
Raleigh, NC 27610

TEST DATES FOR 2024-2025 (Subject to change)

2024	2025
January 18	January 16
March 21	March 20
May 16	May 15
July 18	July 17
September 19	September 18
November 21	November 20

Your completed application must be received by the Manufactured Building Division no later than **30 DAYS** prior to the scheduled test date to be admitted to the examination. Your completed application will serve as your registration for the test. For questions, please email: mbd@ncdoi.gov.

OFFICE OF STATE FIRE MARSHAL