

Commission Meeting Minutes
September 9th, 2025
Office of State Fire Marshal
Raleigh, NC

In Person:

Sherriff Len Hagaman
Joe Stewart
Gina Cleary

Present Via Zoom Call:

Michelle O'Connor
Tom Anderson
Will Polk
Robert Broome
James Avens
Charlie Eaton

Not Present:

Owen Thomas
Jackie Ireland

Others Attending:

Latarsha Silver (OSFM-In Person)	Earl McDuffie (NCAIA-In Person)
Elizabeth Hale (NCAIA-In Person)	Ronae Bennett (OSFM- In Person)
Je'Nae Flood (OSFM- In Person)	Lisa Weatherly (NCAIA- Online)
Kyle Heuser (OSFM-Online)	Drew Nicholson (NCAIA- In Person)

Call to Order and Roll Call

Meeting was Called to Order at 10:03AM by Michelle O'Conner. Roll was called Latarsha Silver. See above for attendance. Quorum requirements have been met.

Minute Approval

Michelle O'Conner called to motion the approval of the meeting minutes for the meeting that happened on June 10, 2025. Sherriff Len Hagaman motioned to approve the minutes. Gina Clearly seconded the motion.

Meeting minutes were approved.

Meeting

OSFM

Latarsha Silver calls roll and introduce Je'Nae Flood as the staff administrator for POELIC commission.

Ethics Education training is required every two years. Sheriff Hagaman's ethics training expired on August 10, 2025. Jackie Ireland's ethics education training expired on August 10. Michelle O'Conner ethics education training expired in April.

NCAIA(Elizabeth Hale)

Introduction and welcome to Drew Nicholson, the Director of Property Risk.

As discussed in the previous meeting, NCAIA went out to market for an excess liability policy. Currently in the market for both, the primary layer and excess layer. The excess layer options are being looked at in several different ways. The first goal is \$2M per person and \$10M aggregate from one carrier. At the last meeting we decided to explore a claim-made policy, opposed to occurrence form. We are also offering a switch from our script coverage form to a standard coverage form. We are currently on occurrence form. There are currently 40 different markets looking at this. This strategy was effective because there are ten companies reconsidering after previously declining coverage. It is mainly the change to claim made that draws their attention. We have also asked Ambridge to take a fresh look at the policy. There is no quote at this time. There next step will be to receive quotes and compare coverages.

OSFM

IIANC appoints two members per statute. Jackie Ireland was one but has now filled the spot from the State Fire Marshal. Joe Stewart is sworn into the POELIC commission by Earl McDuffie to fill the empty IIANC position.

Joe Stewart informs the commission that he is a employee and part of the North Carolina Association of Insurance Agents. It does not present, in the opinion of the State Ethics Commission, a conflict but it is important for everyone to recognize that occupationally, Joe Stewart is a lobbyist on behalf of both the independent insurance agents and NCAIA.

Attorney General's Office (Gina Clearly)

June 11th, 2025, to September 8th, 2025

Total notifications

- Total notification between June 11th, 2025, to September 8th, 2025, is 3.
- Total Dismissed or settled between June 11th, 2025, to September 9th, 2025, is 3.
- Total notification for 2024 is 21.
- Total notification for 2025 is 11.
- Total dismissed or settled for the year of 2024 is 13.
- Total dismissed or settled for the year of 2025 is 7.

There is a decrease in notifications and dismissals compared to the previous year.

NC Association of County Commissioners (Charlie Eaton)

NC Association of County Commissioners have a common renewal date of July 1. There have been no declinations, there are no additions to the program.

There have been no issues with liability other than previously reported.

NC League of Municipalities (Tom Anderson)

It was a good renewal season. There were no declinations. NCLM is currently doing a lot of training across the state. Two staff are OSHA 10 instructors and doing a lot of that type of training for municipalities. Also, a lot of law enforcement training to help mitigate issues and share best practices.

NC Police Chiefs & NC Police Executives Association (Chief James Avens)

As far as the Police Executive Association, Chief Avens has finished his term as president. Chief Roberto Bryant from the City of Fayetteville is the new president of the association. He was the former Chief of Fayetteville State University.

The association completes our conference in July, and we are currently looking for a new executive director. It is a part time position.

NC Sheriffs' Association (Sherriff Len Hagaman)

On Thursday, September 11, 2025, NC Sheriff's Association is hosting the North Carolina Sheriff's Standards and Training Commission. This will last a couple of days, and they will review cases and review training for sheriffs, telecommunicators and detention staff.

Voting

No voting occurred. Quorum met.

Other Business

Kyle Heuser, Assistant General Council for OSFM, initiates discussion and recommends that the commission enter a closed session to consult with legal counsel and preserve the attorney-client privilege.

Adjournment

Motion to adjourn was made by James Avens. Seconded by Gina Clearly.

Vote: 8 in favor /0 opposed/ 2 absent

Meeting stands adjourned @ 10:25 AM.