Certified Fire Investigator Board Meeting  
OSFM Raleigh  
April 7, 2021

10AM

**Attendees:** Freddy Johnson  Matt Davis (Webex)  Ken Hair (Webex)  Kim Williams  
Banks Wallace  Jeffrey Key  Kevin Oliver  Lee Newcomb

**Staff:** Brian Wade  Monna Gillespie

**Guests:** Derrick Clouston

**Invocation** – Derrick Clouston

Chairman Freddy Johnson called the meeting to order at 10:08 am.

Wallace moved to accept the minutes from the two previous meetings. Newcomb seconded the motion. Motion passed.

**Committee Reports**

**CFI Application Committee**

**Training Committee - Update**

Jeff Key presented an Excel draft of the 1033 courses and hours. Discussion

Jeff Key presented update on 3-22-2021 Training meeting. Discussion

Monna Gillespie gave report on the CFI applications – 5 not reviewed. Applications reviewed. Totals: Approved – 11, Denied -2, Pending – 1 (once receive certificates – will approve.) Grand total 14 applications

Wallace moved to approve the CFI applications as presented. Newcomb seconded the motion. Motion Passed.

Adjourned at 11:54.

Respectfully submitted,  
Kim Williams