

**Certified Fire Investigator Board Meeting
NC Department of Insurance - OSFM
January 8, 2020**

Attendees: Freddy Johnson
Lee Newcomb
Kevin Oliver
Scott Merritt
Kim Williams
Matt Davis
Jeff Key
Ken Hair
Barry Overman

Staff: Matt Thorpe
Jessica Lashbrook
Derrick Clouston
Wayne Delancey
Mike Williams

Guests: Andy Thomas

Welcome, Call to Order, Invocation

Chairman Freddy Johnson called the meeting to order at 10:05 am.
Barry Overman gave the invocation.

Approval of Minutes

Matt Davis made a motion to approve the minutes of the October 21, 2019 meeting. Lee Newcomb seconded. Motion approved.

Committee Reports

Application Committee – Certification and Recertification – Freddy Johnson

Freddy asked Jessica how the online certification process was working. She and the other members agreed it was working well.

Training Committee- Jeff Key

Jeff reported that the Committee will meet January 21, 2020 to move forward with the recertification committee recommendations.

By-Laws Committee – Freddy Johnson

Matt Davis inquired about asking staff for clarification and parameters of the rules and regulations. Kim Williams advised that Attorney Tom Felling is working on those items. Staff will bring them forward once they have them ready for review.

Appeals

Discussion of previous appeal by Deputy Edward Carter.

Old Business

IAAI Basic Course Equivalency Review – Jeff Key

The IAAI's Basic course was reviewed by OSFM Staff for NFPA 1033 equivalency. Matt Thorpe did the review and reported that the IAAI's Basic Course did meet the NFPA 1033 standard.

Kevin Oliver motioned to accept the NCIAAI Basic Fire Investigation course as 1033 compliant. Lee Newcomb seconded. After discussion, Kevin Oliver withdrew his motion. Lee Newcomb withdrew his second.

Further discussion of the topic was entertained including FIT equivalency, Pro Board and IFSAC accreditation, and wording on CFI application form.

Kevin Oliver made a motion to accept NFPA 1033 compliant/equivalent courses as the prerequisite for the CFI certification. Lee Newcomb seconded the motion. Motion passed. Matt Davis and Freddy Johnson voted against the motion.

Kevin Oliver made a motion to accept the NCIAAI Basic Fire Investigation Class as an NFPA 1033 compliant/equivalent course for the CFI prerequisite requirement. Lee Newcomb seconded. Jeff Key recused himself. Motion approved. Matt Davis and Freddy Johnson voted against the motion.

CFIB Mission Statement – Ken Hair

Ken presented a mission statement.

IFSAC and Pro Board Accreditation

Matt Thorpe discussed IFSAC and Pro Board accreditation. A NC CFI Standard would need to be created. NC would apply for CFI accreditation as an Alternate standard.

Matt Davis made a motion to move forward with CFI accreditation by July 1, 2021. Ken Hair seconded. Chairman, Freddy Johnson will create a committee to work with staff on accreditation. Motion approved.

New Business

CFI Board meetings 2020-2021:

April 8, 2020

July 8, 2020

October 7, 2020

January 6, 2021

Wayne Delancey presented an outline of the OSFM Fire Fatality Investigator course for review and asked that it be approved for CFI Tier 1 credit. Matt Davis recommended that the course be reviewed by the Training Committee. The committee should make a recommendation to the CFIB at the April 8, 2020 meeting. Freddy Johnson stated that he took the course and gave positive feedback.

Jeff Key requested feedback from the Board on approval or denial of Myron Troy Davidson’s CFI packet. Mr. Davidson listed his time as a Bail Bondsman as non-fire investigation experience. Lee Newcomb made a motion that service as a Bail Bondsman does not meet the Fire Investigator experience required for CFI certification. Barry Overman seconded. Matt Davis recused himself. Motion approved.

Approval of Initial CFI and Recertification Packets

	<u>Certifications</u>	<u>Recertifications</u>
<u>Approved:</u>	5	15
<u>Denied:</u>	2	1
<u>Pending:</u>	2	0

Kevin Oliver motioned to approve certification and recertification applications. Lee Newcomb seconded. Approved.

Andy Thomas asked if someone from the CFIB or Kim Williams would attend to the NCAAI meeting in May to cover updates on the certification process. Kim Williams agreed to attend.

With nothing more to discuss, Freddy Johnson motioned to adjourn. Lee Newcomb seconded. Meeting adjourned at 11:40 am.

Respectfully Submitted by,
Jessica Lashbrook

JL/jl