

**Certified Fire Investigator Board Meeting
OSFM Raleigh
March 3, 2021**

10AM

Attendees: Freddy Johnson Matt Davis Barry Overman
Ken Hair (TEAMS) Kim Williams Banks Wallace (TEAMS)
Jeffrey Key Kevin Oliver (TEAMS) Lee Newcomb

Staff: Brian Wade

Guests: Derrick Clouston

Invocation – Barry Overman

Chairman Freddy Johnson called the meeting to order at 10:01 am.

**Committee Reports
CFI Application Committee**

Training Committee

Policy Committee – Chairman Freddy Johnson appointed a Policy Committee the February 22, 2021 Training Committee Meeting. The members are Barry Overman, Lee Newcome, Brian Wade, Kim Williams, Derick Clouston. The were tasked with creating a policy for recertification. Barry Overman presented a draft of the recertification policy.

Barry made a motion to approve the Course Approval Application and Course Approval Form with changes discussed. Matt Davis seconded the motion.

Change NCDPS
Change FA to CFI
Remove #6
Update #7
Remove page#2 GS statement
Remove last four SSN and DL#

Motion passed.

Barry made a motion to approve the Recertification Policy with changes discussed. Matt Davis seconded.

Create a one-page recertification cover sheet.

Freddy Johnson, Matt Davis, Lee Newcomb, Barry Overman, Ken Hair, Banks Wallace, Kim Williams voted yes. Kevin Oliver and Jeff Key voted no. Motion passed.

Respectfully submitted,
Kim Williams