

Certified Fire Investigator Board Meeting

OSFM Offices

December 17, 2025

TEAMS/In-person Meeting

10:00 AM

Attendees: Derrick Clouston Taylor Marsh Dustin Burkett
 Buddy Thompson Freddy Johnson Lee Newcomb
 Jason Davis Barry Overman Andy Thomas

Staff: Brian Wade Monna Gillespie Michele Thomas

Chairman Freddy Johnson called the meeting to order at 10:00 am.

Barry Overman gave the invocation.

Lee Newcomb moved to approve the agenda. Seconded by Barry Overman. Approved.

October Minutes changes – spelling of Wade on page 1 and discussion on dates on page 3. Barry Overman moved to approve the minutes after change. Lee Newcomb seconded the motion. Approved.

Committee Reports:

Application Committee – Barry Overman – Application is good.

Test bank - Brian Wade said that success rate is pretty much 100%. Lee Newcombe said he heard an applicant say that the new test is hard but good.

Brian Wade spoke about the onboarding of new employees. Lisa Coltrain and Craig Jarman are talking about the creation of online legal update through Moodle. This will be easier after new employees are in place.

Freddy let the board know that Matt Davis' replacement should be approved at the F&R Commission meeting 1-2026.

Freddy spoke about the mandate from the F&R Commission Board to send them proposals to review 2 weeks prior to the Commission Board meeting from now on. Freddy would like to

move the CFI board meetings up to give time to meet that directive. He also thanked everyone for their commitment to the program and asked that everyone get their applications review done ahead of time. Discussion.

Old Business

New Business

Barry Overman moved to approve the following classes that were approved via email. Lee Newcomb seconded the motion. Approved.

Advanced Fire Investigation Safety – Jeffrey Pauley
Safety at Large or Complex Fire Investigations – Jeffrey Pauley

Application Requests – Monna Gillespie

Total CFI Applications submitted 9
Approved – 7
Denied – 2
Pending – 0

Lee Newcomb moved to approve the CFI applications recommendations as presented by Monna Gillespie. Seconded by Jason Davis. Approved.

Next CFI Board Meeting Schedule
March 25, 2026

Jason Davis moved to adjourn at 10:47 am. Seconded by Lee Newcomb. Approved.

Respectfully submitted,
Monna Gillespie