Certification Board Meeting, June 4, 2026
ETC

Members in Attendance:	Terry Foxx, Chair	Chris Wells
	Derrick Clouston, Vice Chair	Jeff Richardson
	Josh Crisp	Jason Edwards
	Joel Faircloth	Walter Gardner
	Josh Smith	

Members excused: Jennifer Smith, Mac Smith, Doug Bisette, Ken Hogue

Staff in Attendance:	Brian Wade	Kevin Gordon
	Chris Decker	Kyle Heuser
	Kim Williams	Anthony Killough
	David Morris	Joe Ramsey
	Ben Smith	Tom Simmons
	Devin Creech	Michael Caviness
	Monna Gillespie	Michele Thomas
	Nicholas Sorensen	

Welcome and Call to Order – Meeting called to order by Chair Terry Foxx at 10:00am.

Invocation – Walter Gardner

Welcome new member Jeff Richarson, NCSFRI

Approval of Agenda – Walter Gardner made a motion to approve the agenda with the addition of the 580G Program and Felony items under Old Business. Josh Smith seconded the motion. Motion passed.

Approval of Minutes – Josh Crisp made a motion to approve the March 5, 2026, minutes. Chris Wells seconded the motion. Motion passed.

Standing Committee Reports

NC OSFM – Kevin Gordon

Devin Creech has been hired as a Certification Testing Specialist.
Michael Caviness has been hired as the Fire and Rescue Commission Supervisor.

Jason Edwards has been hired as the Fire and Rescue Training Supervisor and will need to resign from his Board seat as a condition of his full-time employment with OSFM.

IFSAC site visit will be October 26 through October 30, 2026.

The July 14, 2026, Fire and Rescue Commission will be held in Charlotte.

Old Business – Kevin Gordon

The 580 G program - Does the program need to be kept or to be discontinued with the rewrite? The Certification Board members will provide their thoughts to the group by the end of July for the September Board Meeting.

Felony questions will be removed from the certification application. Kyle has informed the Fire and Rescue Commission that they do not have the authority to deny certification because of a felony. The Fire and Rescue Commission voted to remove the felony question from the application.

Rewrites

FLSE – Jim Hanline/Ben Smith

Ready July 1, 2026, release date. An information bulletin will go out and the requalifications will be crossed over. There are three levels, FLSE Level 1, FLSE Level 2 and Program Manager. The IFSTA Fire and Life Safety Educator, 4th Edition book will be used.

Driver Operator – Kevin Gordon

We have a rough draft of new program, very few changes are on the schedule. We need to look at the General Chapter.

TR – Kevin Gordon

Staff will be meeting Thursday with NCEM to work 8100 into Wilderness to avoid duplication, it is ready working on test banks, no task books

Structural Collapse is being worked on. There is a possibility we will not use task books as staff and committee are looking into test questions.

Watercraft pilots are next week.

We are working on Flood Water. It will not be ready this year, however it should be ready for accreditation site visit.

Firefighter rewrite information will be coming out soon for distribution.

New Business

Midway Fire Department Delivery Agency Additional Level Request – Joe Ramsey

Midway is requesting that Instructor 1, 2, Fire Officer 1 and 2 certification programs be added to their delivery agency status.

Josh Smith made a motion to approve their additional levels. Joel Faircloth seconded the motion. Motion passed.

Burgaw Fire Department Delivery Agency Additional Level – Chris Decker

Burgaw Fire Department is requesting that Fire Officer 1 and 2 certification programs be added to their delivery agency status.

Chris Wells made a motion to approve their additional levels. Josh Smith seconded the motion. Motion passed.

Closed Session

Derrick Clouston made a motion to move to closed session. Josh Smith seconded the motion. Motion passed.

Terry Foxx made a motion to return to open session. Josh Smith seconded the motion. Motion passed.

Kevin Gordon - All Qualified Instructors, Proctors and School Directors will be required to take an upgrade in the fall of 2026.

Joel Faircloth made a motion to adjourn. Jason Edwards second.

Meeting adjourned at 12:00 p.m.

Respectfully submitted,

Kim Williams