

## **Certification Board Meeting**

**Kernersville Fire Department  
Kernersville, NC**

**March 13, 2025**

**Members in Attendance:** Chair, Terry Foxx  
Derrick Clouston, Vice Chair  
Jim Hanline  
Jason Edwards  
Josh Crisp  
Doug Bissette  
Jennifer Smith  
Mac Smith  
Chris Wells  
Josh Smith  
Joel Faircloth

**Staff in Attendance:** Brian Wade  
Chris Decker  
Kim Williams  
Paul Ward  
Kevin Gordon  
Bruce Hodges  
Michelle Thomas

**Welcome and Call to Order** – Meeting called to order by Chair Terry Foxx at 10:00am.

**Invocation** – Joel Faircloth

**Approval of Agenda** – Derrick Clouston made a motion to approve the agenda with changes to the Ad Hoc Committee reports. Listing the Online Committee report before the TR report. Mack Smith seconded the motion. Motion approved.

**Approval of Minutes** – Mack Smith made a motion to approve the December 3, 2024, minutes with the correction of the adjournment motion. Second, by Chris Wells. Motion approved.

### **Standing Committee Reports**

#### **OSFM – Brian Wade**

The Emergency Services Training Center is moving along. Online cameras have been installed to monitor the progress. The IFSAC reaccreditation site visit has been tentatively set for November. The Rules are in draft form and will be reviewed by the Rules Committee.

Kyle Heuser added that he hopes to have a draft presented to the Fire and Rescue Commission at their April meeting for approval. Once it is approved by the Fire and Rescue Commission it will move forward

## **Ad Hoc Committees**

### **Online Committee – Derrick Clouston**

The Committee met on March 7<sup>th</sup> via TEAMS. Acadis can do what the Committee would need it to do. There could be two tracks to accomplish online testing.

Take the certification course, take the skills and written end of course exams. That would generate a program completion certificate. If the candidate wants an IFSAC/Pro Board accredited certification, they would take accreditation certification exam. The accreditation certification exam would be delivered online at a testing center.

Acadis stated they would be able to program their system to talk to the OSFM and College Systems. Instructors would be required to hold the accredited and qualified Instructor Certification to teach certification programs.

No fees associated with online testing.

The accreditation exam would be comprehensive, covers all the program being tested.

The Committee will present a more defined path at the June meeting.

### **TR Committee – Kevin Gordon**

The approved programs are up and running.

TR Committee is recommending developing new Watercraft and Flood. It would be best to develop this as a combined program. Create a committee.

Recommending that Wilderness, Machinery, Confined Space and Structural Collapse should drop the IFSAC accreditation. NC's programs supersede the NFPA standards. The committee feels accreditation creates a hinderance in strengthening our programs. .

Derrick Clouston made a motion to drop IFSAC accreditation for the Structural Collapse, Confined Space, Wilderness and Machinery. Seconded by Ken Hogue. Jennifer Smith asked to table the item. After some discussion Derrick Clouston asked Chairman Foxx to call to question.

Jason Edwards, Jim Hanline, Derrick Clouston, Ken Hogue, Chris Wells, Josh Smith, Terry Foxx and Joel Faircloth voted yes.

Doug Bisette, Josh Crisp, Mac Smith and Jennifer Smith voted no. Motion passed.

### **Firefighter Rewrite Committee – Jason Edwards**

Committee has meet twice. They have reviewed the IFSTA and J and B books and selected the IFSTA book. Ken Hogue made a motion to approve using the IFSTA book. Jim Hanline seconded the motion. Motion passed.

### **Driver Operator Rewrite Committee – Ken Hogue**

Committee has reviewed the IFSTA and J and B books. They will use both books. IFTSA will be used for the current programs. J and B will be used for the new ARFF and Tiller programs. Josh Smith made a motion to approve the development of ARFF and Tiller certifications. Seconded by Doug Bissette. Motion passed.

### **Fire and Life Safety Educator – Jim Hanline**

Committee has reviewed IFSTA and J and B books and selected the IFSTA book. Committee also recommends developing Youth Fire Setter programs.

### **TR Watercraft and Flood Development Committee – Terry Foxx**

Ken Hogue – Chair  
Anthony Killough  
Jeremy Edmonds  
Gary Rogers  
Ryan Harrell  
Mervin “Tuggie” Taylor  
Scott Hoffman

### **Reciprocity Process – Kim Williams**

We are required to have reciprocity applicants take a written and skills exams if we are going to issue an accredited certification. Currently we are only requiring a written exam. Ken Hogue made a motion do away with reciprocity and only provide equivalent credit. Mac Smith seconded the motion. Motion passed.

### **Chief 101 Update – Kevin Gordon**

Recertification can be accomplished online and every year around October. Recertification can run through June 30, 2026. The initial certifications will be in person.

Mac Smith made a motion to approve the Chief 101 rewrite. Jason Edwards seconded. Motion passed.

No Committee will be created. Staff will send out updated material to the current Chief 101 instructors for feedback.

### **Brunswick Community College Hybrid request – Kim Williams**

Katherine Burton has reviewed the program and found it to be a great program.

Josh Crisp made a motion to accept Brunswick's Hybrid program. Seconded by Jennifer Smith.

### **Upcoming Meetings**

January 14, 2025

March 13, 2025

Joel Faircloth made a motion to adjourn. Doug Bissette seconded the motion. Motion passed.

Meeting adjourned at 11:44 a.m.

Respectfully Submitted,  
Kim Williams