

Certification Board Meeting

Kernersville Fire Department
Kernersville, NC

June 12, 2025

Members in Attendance: Terry Foxx, Chair
Derrick Clouston, Vice Chair
Jim Hanline
Ken Houe
Joel Faircloth
Mac Smith
Chris Wells

Staff in Attendance: Brian Wade
Chris Decker
Kim Williams
Katherine Burton
Shane Palmer
Kevin Gordon
Bruce Hodges
Michelle Thomas
David Morris
Kyle Heuser

Welcome and Call to Order – Meeting called to order by Chair Terry Foxx at 10:00am.

Invocation – Joel Faircloth

Approval of Agenda – Mac Smith made a motion to approve the agenda with the addition Live Fire and Confined Space items. Hoc Committee reports. Ken Hogue seconded the motion. Motion approved.

Approval of Minutes – Mack Smith made a motion to approve the March 13, 2025, minutes. Jim Hanline seconded the motion. Motion approved.

Standing Committee Reports

OSFM – Brian Wade

Paul Ward has resigned. His position will be posted. Kevin Gordon has been promoted to Supervisor of the Fire and Rescue Commission/RPD Division. His vacant position will also be posted. The NCETC will be adding a school director position.

Ken Hogue asked who would be checking the checker, in the way the OSFM checks the delivery agencies. Fire and Rescue Commission staff performs audits.

Ad Hoc Committees

TR Committee – Kevin Gordon

The Committee met June 2nd. They are looking at task books as an option to maintain accreditation for the Structural Collapse certification. The Committee recommends using the new Confined Space book from J and B. The IFSAC reaccreditation site visit has been approved for a one-year extension. Boat Operator is being worked on. Ken Hogue made a motion to approve the J and B Confined Space book. Mac Smith seconded the motion. Motion approved.

Online Committee – Derrick Clouston – see attached

End of Course exam will be provided by OSFM. No proctor will be needed. The exam/quiz from the study guide can be used and no audits will be needed.

Motion to accept the Online Committee's report, recommendation and forward to the Fire and Rescue Commission for approval. Jim Hanline seconded the motion. Motion approved.

Haz Mat Rewrite Committee – Derrick Clouston

The Committee has met three times. The Committee recommends using the IFSTA book for Haz Mat Tech and the J and B book for Haz Mat Operations and MSC programs.

The new Haz Mat Tech NFPA 470 2022 edition has been reviewed and implemented.

The new Haz Mat Operations NFPA 470 2022 edition is being reviewed and should be ready by the September meeting.

Staff have requested and we have been approved for another six-month extension for the implementation of Haz Mat Operations.

Chief 101 Update – Kevin Gordon

There are three Chief 101 requalification courses left. There will be 20 Instructors per region. There will be online live by July 1st. All requalified instructors will get the 2025 Chief 101 certificates.

Kernersville Fire and Rescue delivery agency additional levels – David Morris

Jim Hanline made a motion to approve the additional levels. Seconded by Joel Faircloth. Motion approved.

Future Certification Board Meeting dates – Terry Foxx

Recommends that the meetings be moved to the first Thursday of each quarter. Chris Wells made a motion to move the meetings to the first Thus day of each quarter. Ken Hogue seconded. Motion approved.

September 4, 2025

December 4, 2025

Brian Wade – requested the delivery of the Airport Firefighter program at the NCETC. Derrick Clouston stated that OSFM must complete the delivery agency additional levels request application. Derrick made a motion for OSFM to submit the application for the September Certification Board Meeting. Chris Wells seconded. Motion approved.

Live Fire Reporting – Ken Hogue

Ken asked if Live Fire was reported in OSFM 24? Brian Wade stated it was not and there was an application on our website. Ken Hogue made a motion to move the Live Fire Reporting to OSFM 24. Seconded by Chris Wells. Motion approved.

Derrick Clouston moved into closed session.

Ken Hogue made a motion to go into open session. Mac Smith seconded. Motion approved.

Derrick Clouston made a motion to enter into a consent agreement with Wayne Sasser and the Fire and Rescue Commission to suspend Wayne’s proctor qualification for 12 months. He will be

required to repeat the Proctor Program to regain the Proctor Qualification. Chris Wells seconded the motion. Motion approved.

Terry Foxx made a motion to adjourn. Joel Faircloth seconded.
Meeting adjourned at 11:44 a.m.

Respectfully Submitted,
Kim Williams

**NC Fire and Rescue Commission
Certification Board**

Online Testing Committee Report

Summary- In June of 2024 Chairman Foxx assigned the following members of the Certification Board to research and report back to the Board the feasibility of moving certification testing to an online system. This group consisted of:

Jim Hanline

Ken Hogue

Josh Crisp

Jason Edwards

Derrick Clouston

The following recommendations of the committee below are for the Certification Board to consider.

Recommendation #1- Practical Skills testing will remain unchanged in all levels of certification programs.

Recommendation #2- An end of course written exam will be given at the conclusion of all classes. Successful completion of the practical skills and end of course test will then trigger the class to be transmitted by the delivery agency to the students' Fire and Rescue Commission transcript.

Recommendation #3- The individual transcript will show all classes successfully completed by the student and a certificate of training will be available for printing once all elements are completed.

Recommendation #4- For students desiring IFSAC and, if applicable, Pro Board Certification, they would go to their closest online testing location (local college testing centers or OSFM testing location) and sit for a cumulative exam for the accredited certification level they are trying to achieve.

Recommendation #5- There will be no fees assessed for any online testing that is completed by either paid, volunteer, or part-time fire or rescue personnel.