

**Certification Board Meeting
Kernersville Fire Department
1180 NC Hwy 66 South
Kernersville, NC 27284**

September 10, 2019

Members Present:

Kevin Gordon, Chairman
Terry Foxx
Ben Smith
David Bullins
Joel Faircloth

Ken Hogue
Jim Hanline
Josh Smith
Tim Pennell
Wes Hutchins

Staff Present:

Kim Williams
Tony Robinson
Derrick Clouston
Matt Thorpe

Jessica Lashbrook
Michael Caviness
Greg Palmer
Shawn Haynes

Chairman Kevin Gordon called the meeting to order at 10:02 a.m.

Jimmy Hensley, Walter Gardner, and Alex Collazo were excused from this meeting.

Ken Hogue gave the invocation.

Chairman Kevin Gordon and Deputy Director Kim Williams presented a new packet format utilizing electronic display of the meeting packet.

Wes Hutchins moved to approve the agenda. Jim Hanline seconded. Agenda approved.

Jim Hanline motioned to approve June 11, 2019 meeting minutes. David Bullins seconded. Minutes approved.

Josh Smith motioned to approve the 6/12/19 email vote on policies. Tim Pennell seconded. Email vote approved.

David Bullins motioned to approve the 8/20/19 conference call vote on FF blocks 10, 11, 12. Ben Smith seconded. Motion approved.

Standing Committee Reports:

OSFM Update – Kim Williams sat in for Brian Taylor.

Fire and Rescue Commission:

FIT classes have started at the Stanley County Training Center. Michael Caviness has audited.

The Leadership in Supervision course will be held October 7-12, 2019.

NFA Weekend in Emmitsburg, MD will be held November 22-24, 2019.

There were 837 certifications granted last quarter.

High Angle School is scheduled for November 1-3, 2019.

Extrication School will be held at Sandhills CC December 6-8, 2019.

Quarterly newsletters will be posted on the OSFM website.

Ad Hoc Committee Reports:

Computer-based certification training Ad Hoc Committee did not meet as the vendors were unable to be present at the same time.

The 2020 re-write for Chief 101 is on track.

Chief 101 will be 8 hours. Chief 101 Update will be 4 hours.

There will be 3 regional qualifications: Eastern, Piedmont, and Western.

Josh Smith motioned to approve the new Chief 101 course description. Wes Hutchins seconded. Motion passed.

The Board discussed running Chief 101 through the Portal. Ben Smith made a motion to require all Chief 101 courses be registered through the portal and grades transferred electronically. Josh Smith seconded. Motion approved.

Tim Pennell motioned to remove the five-course teaching requirement. Josh Smith seconded the motion. Motion passed.

Old Business:

Approved Textbook List

Instructor I, II and III – IFSTA Fire and Rescue Instructor
Fire and Emergency Services Instructor (Ninth Edition)

Airport FF – IFSTA

Aircraft Rescue and Fire Fighting (Sixth Edition)

FIT – Jones and Bartlett

Fire Investigator: Principles and Practice to NFPA 921 and 1033
(Fifth Edition)

Fire Officer I and II – IFSTA Company Officer
Fire and Emergency Services Company Officer (Fifth Edition)

Fire Officer III and IV – IFSTA Chief Officer
Chief Officer (Third Edition)

RIC – Jones and Bartlett

Fire Service Rapid Intervention Crews: Principles and Practice
(First Edition)

Marine – IFSTA
Marine Fire Fighting for Land-Based Firefighters (Second Edition)

Driver/Operator – IFSTA
Pumping and Aerial Apparatus Driver/Operator Handbook (Third Edition)

Firefighter – Jones and Bartlett
Fundamentals of Fire Fighter Skills and Hazardous Materials Response (Fourth
Edition)

Haz-Mat Operations – Jones and Bartlett
Fundamentals of Fire Fighter Skills and Hazardous Materials Response (Fourth
Edition) OR
Hazardous Materials Awareness and Operations (Second Edition)

Haz-Mat Mission Specifics – Jones and Bartlett
Hazardous Materials Awareness and Operations (Second Edition)

Haz-Mat Technician – IFSTA
Hazardous Materials Technician (Second Edition)

FLSE – Jones and Bartlett
Fire and Life Safety Educator: Principles and Practice (Second Edition)

Instructor Qualification and information for Instructor III and Fire Officer III & IV (previously approved by the Board) will be posted on the OSFM website.

Nine people have taken the Indoctrination course to make up for the 2018 Instructor Upgrade.

TIMS (FIP7000) credit is currently being assigned to all applicable qualified instructors.

New Business:

Course Description Matrices for 1041, 1002, 1072, 1407, 1003, and 1005 were submitted for review.

NFPA 1002 2017 edition (Driver Operator) - D/O Pumps certification and qualification will be certified and qualified with D/O Mobile Water Supply.

TIMS would still stand alone.

Terry Foxx motioned to approve all course descriptions as presented. Wes Hutchins seconded.

Firefighter Blocks Discussion: Should blocks be taken in order. Discussed changing verbiage from MUST to RECOMMEND. No motion made.

Delivery Agency Requests:

Michael Caviness reported for Scott Hackler who was absent due to death in the family. Johnston Community College submitted a Delivery Agency Hybrid application. Scott Hackler audited prior to meeting. Ben Smith made a motion to approve Johnston Community College for Hybrid Delivery. Wes Hutchins seconded. Approved.

Elections/Nominations:

Chairman: Kevin Gordon.
Joel Faircloth nominated. Jim Hanline seconded.
Approved by acclamation – Jim Hanline motioned. Terry Foxx seconded.

Vice Chairman: Terry Foxx
Tim Pennell nominated. Josh Smith seconded.
Approved by acclamation – David Bullins motioned. Wes Hutchins seconded.

Upcoming Meetings:
Commission – 10/8/19
Cert Board – 12/10/19

Ben Smith is stepping down from the Certification Board. This will be his last meeting.

Terry Foxx motioned to move to a closed session. Josh Smith seconded.

Closed session commenced at 11:18 am.

Ken Hogue motioned to return to Open Session. Terry Foxx seconded. Returned to Open Session at 12:02 pm.

Cape Fear Community College Instructor Investigation

Recommendation to be submitted to the NC Fire and Rescue Commission, to suspend School Director status and his Fire/Rescue Instructor certification until he attends and successfully completes the School Director class and the Instructor Indoctrination class Ken Hogue motioned to approve the recommendation for submission to the NC Fire and Rescue Commission. Terry Foxx seconded. Motion passed.

Recommendation to suspend the three instructors' s Fire/Rescue Instructor certification until they attend and successfully complete the Instructor Indoctrination class. They will receive a reinstatement letter upon completion of all mandates. Jim Hanline motioned to approve the recommendation for submission to the NC Fire and Rescue Commission. Ben Smith seconded. Motion passed.

Wake Technical Community College Instructor Investigation

Recommendation to suspend his Fire/Rescue Instructor certification until he attends and successfully completes the Instructor Indoctrination class. He will receive a reinstatement letter upon completion of all mandates. Ben Smith made a motion to approve the recommendation. Joel Smith seconded. Motion passed.

Wilson Technical Community College Instructor Investigation

Recommendation to suspend the Fire/Rescue Instructor certification until he attends and successfully completes the Instructor Indoctrination class. He will receive a reinstatement letter upon completion of all mandates. Terry Foxx made a motion to approve the recommendation. Ken Hogue seconded. Motion passed.

Terry Foxx made a motion to adjourn. Joel Faircloth seconded.

Meeting adjourned at 12:05 pm.

Respectfully submitted,
Jessica Lashbrook