

# NC COQB Rules Review Special Committee Minutes

May 4, 2022, 1:00 PM to 3:00 PM

The meeting was held via Webex

## 1. Introduction Welcome/Conflict of Interest/Roll Call

Chairman Roegner read the Conflict-of-Interest statement.

Committee members present by roll call vote:

Rob Roegner  
Michael Crotts  
Richard Ducker  
Fleming El-Amin  
Bettie Parker

Attendees:

Thomas Bender, Policies and Procedures Committee Chair  
Tom Felling, Board legal counsel  
Rich Hall  
Mike Hejduk  
Jennifer Hollyfield  
Terri Tart  
Sam Whittington  
Beth Williams  
Mark Matheny, Asheville

## 2. Approve minutes: March 30, 2022, meeting

- a. Motion by Crotts, seconded by Ducker (2). Motion carried.

## 3. Qualification rules .0706 Survey results

- a. Hejduk shared results from the first survey sent to Building/Fire jurisdictions that showed more negative than positive response to restricting Level I to residential and Level II commercial. Results also captured demographics. (187 responses out of 212 AHJs)
- b. Hejduk will email survey feedback/results to committee members
- c. Roegner recommends that an additional survey be sent to clarify Level I and Level II transition.
- d. Hejduk will develop a mock-up survey based on feedback provided by committee members that will be shared at next committee meeting.
- e. Hejduk recommends next survey will be sent out to additional contacts (CEOs, instructors), not just AHJs.
- f. Due to Bettie Parker's announced resignation from the Board, Hejduk suggested to appoint James Steele to the committee because of his electrical expertise. Roegner motioned, Crotts seconded, and the motion passed.

- g. Felling recommended a “bridge test” between levels and using the temporary rule process.
- h. El-Amin recommends sending out an Executive Summary and “thank you” to all 185 AHJs that responded to the first survey.
- i. El-Amin recommended to use Yes/No questions in next survey
- j. Recommendation made to develop a bridge-over course from Level I to Level II trade
- k. Recommendation made to separate rules per trade for .0706. Survey questions regarding to this recommendation should be included in the second survey. Crotts/Ducker agree with recommendation.
- l. Felling recommends keeping some semblance of (b) through (g) of .0706. Remaining trade specific portions could be separated into individual rules. These separate rules would start with .0736

**4. Special circumstances .0707**

- a. Recommendation to remove (a) school electrician.
- b. Felling will share recommendations and changes to (b) architects, engineers, licensed general and trade contractors with Amanda Reeder previous legal counsel to Rules Review Commission regarding definition of “currently licensed.”
- c. Felling recommends that DOD (Department of Defense) (Fire Levels I, II, III) should have a rule. For time being, continue to process applications how they have been done in the past.
- d. Roegner will be developing a worksheet to review apps that may meet Special Circumstances. Currently DOD offers Level 1, Level II, and plan review, NCDOI staff issues these applicants a Level II.
- e. Committee will examine what other states are currently doing with DOD, IFSAC.
- f. Roegner mentioned NFPA 70 certification for electrical inspector certification is coming. It will be a new NFPA certification. Expect additional discussion at next meeting.

**5. Exam References**

- a. Hejduk explained current efforts by Rich Hall for Fire Level I.
- b. Roegner recommends including a “DOI Authorized Index” for Fire state exams.
- c. Ducker recommends checking with other professional licensing occupational boards and see if/what reference these boards use during examinations.
- d. Hejduk recommends common glossary improvements. New ideas are needed.

**6. Adjournment**

- a. Next meeting scheduled for June 7, 2022, 1:00 PM to 3:00 PM